


San Joaquin Valley
Unified Air Pollution Control District

**Clarification of the Procedure for Due Dates that fall on
District Office Closures**

Approved By: _____


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Director of Permit Services

Date: October 1, 2016

I. Purpose

To provide guidance for actions required by District rules or regulations, or State or Federal rules and regulations for which the District has been delegated authority, to be performed on dates that fall on weekends, holidays, or any other day in which the District offices are closed.

II. Background

Occasionally, the due date of a District rule or regulation, or a State or Federal rule or regulation for which the District has been delegated authority, falls on a day when the District offices are closed, which can result in confusion as to what becomes the actual due date.

III. Procedure

For the purpose of this policy, the guidance provided in Section 11 of the California Civil Code (CCC) serves as a basis for this policy guidance.

CCC Section 11:

Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday, it may be performed upon the next business day, with the same effect as if it had been performed upon the day appointed.

For District purposes, we will consider this guidance to also apply to days that fall on a weekend, holiday, or any other day the District offices are closed.