



COMPLIANCE ASSISTANCE BULLETIN
October 2015



The eTRIP Rule

Rule 9410: Employer Based Trip Reduction

Commute Verification Survey Deadline: December 31, 2015
Annual Report Deadline: March 31, 2016

The eTRIP rule requires employers with 100 or more eligible employees at a worksite to establish employee trip-reduction programs. These programs are designed to encourage employees to reduce single-occupancy vehicle trips, thus reducing pollutant emissions associated with work related commutes.

The next deadline is fast approaching as eTRIP employers are required **to conduct a Commute Verification Survey no later than December 31, 2015**. This survey is designed to collect information as to how Eligible Employees get to and from work each day during the week-long Commute Verification Period.

eTRIP employers are also required **to submit an Annual Report, consisting of the compiled results of the Commute Verification Survey, to the District no later than March 31, 2016**.

The District is committed to providing employers with guidance, training, online tools, and turnkey resources to make implementation of the eTRIP rule as easy for employers as possible.

To assist with the eTRIP requirements, the District has developed forms and guidance documents for the Commute Verification Survey and the Annual Report. These tools are available by visiting www.valleyair.org/tripreduction.htm.

In addition to requirements of the eTRIP Rule, employers might be interested in implementing operational measures that can reduce emissions. Employers looking for tools to put their ideas into action and/or be recognized for their clean-air choices can become a Healthy Air Living Partner. Becoming a Healthy Air Living Partner will also assist employers in complying with the requirements of the eTRIP Rule. To request Healthy Air Living Partner information, please email your contact information to healthyliving.partners@valleyair.org.

For more information on the eTRIP rule or assistance with the Commute Verification survey or the Annual Report, please visit www.valleyair.org/tripreduction.htm or contact the eTRIP Rule Small Business Assistance office by email at etrip@valleyair.org or by phone at (559) 230-6000.